

SUGGESTED INBOUND CONTROL PLAN

STEPS RELATED TO FIRE PREVENTION

- **Sales force must be trained in the capabilities of the site and what the acceptance criteria is. They should visit the customer to review and audit their process.**
- **Ask customer to provide an SDS if possible.**
- **If using inside truck drivers to pick up loads train them in acceptance criteria. They should know what to look for as unacceptable material during loading or should inspect the load if already loaded into a drop off trailer.**
- **On arrival, the truck is under the control of the Inbound Load Inspector.**
- **The Inbound Load Inspector should be an experienced employee and know the types of hazards with particular attention for items that could start a fire.**
- **If load is dumped, it should be placed in an area away from the shredder or baler area first unless inspected by driver during loading.**
- **Other loads - Inbound Load Inspector examines as material handler sprinkles out load on the ground.**
- **Cars – either prep yourself or only take from a trusted supplier you have visited. Check trunk for hidden items (propane tanks, heavies, other non-conforming items).**
- **Peddler unloads only with the Inbound Load Inspector present. (Look for ignition sources)**