Annual Fire Management Plan Review

Emergency Preparedness Review Monthly 🗌 Quarterly 🗌 Date: Annually Yes No N/A Update Update site 'Fire and Housekeeping Inspection' checklist to all buildings Assess 'Emergency Evacuation Plan and outside meeting place and signage Assess the frequency of fire drill based on the following: • Equipment changes • Operational changes • Personnel Changes • Risk changes Update the 'Plan' based on the above findings The above is directly from the 'Plan'. Below are additional items for consideration.

Fire Suppression Review

Date:	Monthly 🗌 Quarterly 🗌	Annually	Yes	No	N/A	Update
Review and update of 'Fire Suppression' main			-			
Fire extinguishers						
Fire alarm systems						
Fire hydrants						
Fire suppression systems						
• Fire pump, if applicable						
Maintenance hoses						
Assess 'Qualified Employee' identified to mon	itor fire suppression tasks					
The above is directly from the 'Plan'. Below	v are additional items for consider	ation.				
Annual fire suppression system inspection cor	npleted and documented or	n tag?				
Fire alarm systems tested annually, if applicat	ole?					
Fire alarm monitored by central station or loc	al bell alarm?					

Portable Fire Extinguishers Review

Date:	Monthly 🗌 🛛	Quarterly 🗌	Annually 🔲	Yes	No	N/A	Update
Review fire extinguisher types for the specific area and use category (N.F.P.A. 10)							
Review the map of fire extinguisher locations and type							
The above is directly from the 'Plan'. Below are additional items for consideration.							
All extinguishers identified, inspected and accessible (not mounted higher than 5 ft.)?							
Fire extinguishers within 75 feet of all areas of the building? Except special hazards.							
Map is current and accurate – shared with ven	dor (if applicable	e)					

Mobile Equipment Review

Date:	Monthly 🗌	Quarterly	Annually 🗌	Yes	No	N/A	Update
Create preventive maintenance schedule including:							
 Inspection of fuel and hydraulic hoses to identify leaks and potential ruptures 							
 Inspection for spark causing processes and spark prevention actions 							
The above is directly from the 'Plan'. Below are additional items for consideration.							
Check battery disconnect switch to ensure it functions and is off when not in use, if applicable							
Something to discuss the powder packing tight because of	of the vibrations f	rom being on the m	nachine				

Electrical Systems

Date:	Monthly 🗌	Quarterly		Annually 🔲	Yes	No	N/A	Update
Try to test electrical systems with thermography equipment to identify hot spots, loose								
connections and overloaded circuits.								
Identify the use of portable heaters and determine if permanent heating is needed								
The above is directly from the 'Plan'. Below are additional items for consideration.								

Material Management Review

Date:	Monthly 🗌	Quarterly		Annually 🗌	Yes	No	N/A	Update
Develop or review Pile Management Plan including the following:								
 Do material piles have adequate distance apart and drive aisles for emergencies? 								
• Do material piles have an acceptable height for firefighting access?								
 Are possible ignition source piles? 	s and flammable	e materials kep	t se	parate from				
 Are proper fire extinguisher and other fire suppression supplies close by pile? 								
Check local zoning codes fo	r material height	and access red	quir	rements?				
 Review site plan for pile size fluctuations and update as 	•	uring shutdow	n o	r market				
 Assess and eliminate surplu compressed gas cylinders, t 			mat	terials (i.e.				
Develop / Review site inbound sour	ce-control plan							
The above is directly from the 'Plan'. Below	v are additional iten	ns for consideratio	on.					

Safe Work Practices

Date:	Monthly 🗌	Quarterly	Annually	Yes	No	N/A	Update
Review 'Hot Work' program and adherence when hot work is performed							
Review 'Contractor Control' procedures for site hazards							
Assess site fire extinguisher use tag system and usage logs							
The above is directly from the 'Plan'. Below are additional items for consideration.							

Employee Training Review

Date:	Monthly 🗌	Quarterly		Annually 🔲	Yes	No	N/A	Update
Annual fire department fire prevention planning tour completed?								
Annual fire and evacuation drill for	all employee's co	onducted?						
Annual fire and evacuation drill for	all employee's ar	nd fire depar	tmer	nt conducted?				
Incident Command used during fire	drills and 'Transt	fer' of Comm	and	practiced?				
Review employee's with Incident Command (ICS-100) training and asses the need								
for additional employee training								
Review annual employee incipient fire training (OSHA 29 CFR 1910.157)								
Review annual 'Live' extinguisher training for emergency response team, with FD is possible								
Review employee 'Hazard Recognition' and 'Fire Inspection' training regularly								
The above is directly from the 'Pl	an'. Below are addit	ional items for	consi	deration.				